****

**CONTRACTOR PRE-QUALIFICATION CHECKLIST**

**Note: All bid pre-qualifications must be completed at least 3 business days prior to bid date.**

**Company and Contact Information:**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Attn:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_ Cell phone: \_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

General Contractor \_\_\_\_ Plumbing \_\_\_\_\_ HVAC \_\_\_\_ Electrical \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is your organization an approved vendor with Syncom Space Services (S3)? **Y or N**

If **no**, please register at [www.syncomspaceservices.com](http://www.syncomspaceservices.com) and visit Vendors tab

If **yes**, provide the following information:

Vendor Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ System for Award Management (SAM): Y or N

DUN’s # (mandatory):\_\_\_\_\_\_\_\_\_\_\_\_ Cage Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAICS Code(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISCLAIMERS**

**System for Award Management** - By viewing the posted solicitation/RFP package, vendor certifies that pursuant to FAR Clause 9.405, it is not debarred, suspended, proposed for debarment, or otherwise excluded from receiving contracts.

**Proprietary Information/Non-Disclosure Agreement** - By viewing the posted solicitation/RFP package, you agree to hold any and all proprietary information in trust and confidence and to only disclose or otherwise provide access to the same to those of its employees, directors, officers or consultants (“Individuals”), or its Affiliates with a bona fide need to know who also agree to be bound by the same. The viewing party shall be responsible for the actions and inactions of its Individuals or Affiliates, and agrees, at its expense, to take all reasonable measures to restrain those Individuals or Affiliates from the unauthorized disclosure or use of the proprietary information and to refrain from using the same except for the purposes of the subject solicitation/RFP.

**If answered yes to the questions above, provided the registrations numbers, and understand, acknowledge and agree to the above disclaimers, proceed to checklist below.**

**CHECKLIST**

The undersigned certifies under oath that the information herein is true and sufficiently complete so as not to be misleading. Furnishing incomplete, misleading or false information herein shall result in disqualification for present and future projects, as well as result in imposition of any and all legal remedies and sanctions.

**Please answer either “YES” of “NO” for the following questions:**

\_\_\_\_\_\_\_\_ 1. Do you or your organization have all requisite licenses and qualifications to do business within the United States Government?

\_\_\_\_\_\_\_\_ 2. Do you or your organization have the required skill set to perform bid tasks?

\_\_\_\_\_\_\_\_ 3.Have you or your organization even been declared in default on any contract with any public body in accordance with the General Conditions and Supplementary General Conditions of that contract in completed within the last three (3) years?

\_\_\_\_\_\_\_\_ 4. Have you or your organization ever failed to complete an outstanding contract?

\_\_\_\_\_\_\_\_ 5. Have you or your organization ever failed to comply with pre- qualification requirements?

\_\_\_\_\_\_\_\_ 6. Have you or your organization ever submitted more than one bid for the same work from an individual, partnership, joint venture or corporation under the same of different name?

\_\_\_\_\_\_\_\_ 7. Have you and/or your organization fully and promptly paid all subcontractors and suppliers on any construction project?